學生津貼更正表格 A(R)及 B(R) 注意事項

更正表格以**相斜體**或加底線提示申請人需要更正或補充資料的欄目。申請人必須在有關欄位更正或補充資料,本局方能繼續處理學生津貼申請。申請人在收到更正表格後,應盡快修改資料,並且在「申請人簽署」一欄上簽署,然後交回學生就讀的學校。學校在表格上蓋印確定學生就讀該校,然後將表格連同通知書交回教育局學生特別支援組觀塘辦事處。

各需要更正欄目的注意事項如下:

各需要更正欄目的注意事項如下: 			
需要更正的欄目	申請人該如何處理?		
學生姓名	▶ 請填寫學生的英文姓名。必須與香港身份證、香港出生證明書或其他		
英文姓名 Name in English	身份證明文件所示相同		
英文姓名 Name in English	▶ 切勿填寫中文姓名。		
	▶ 請填寫學生的性別。		
性別 Sex #			
出生日期	▶ 請填寫學生正確的出生日期·尤其確定出生年份不是申請年份。請注		
出生日期 Date of Birth	意:學生必須在有關學年的9月1日年滿2歲8個月,方符合資格。		
出生日期 Date of Birth 22 12 2023			
香港身份證/出生證明書號碼	➤ 若學生持有香港身份證/香港出生證明書,請更正號碼。正確格式該		
香港身份證號碼 HK Identity Card No./ S9999999 香港出生證號碼 HK Birth Certificate No./	為「英文字母 + 六位數字 + 驗證碼」‧無須填上括號。		
香港身份證號碼 HK Identity Card No./ D20000000 香港出生證號碼 HK Birth Certificate No./	➤ 若學生並未持有香港身份證/香港出生證明書,請將此欄留空,並確		
香港身份證號碼 HK Identity Card No./ RM1234567 香港出生證號碼 HK Birth Certificate No./	保已填寫性別 <u>及</u> 出生日期· <u>切勿</u> 填寫以下文件號碼:		
日本出土att 测证可 TIN Diffit Octimicate NO.7	➤ 香港簽證身份書號碼(例:D20009999)		
	➤ 回港證號碼(例:RM1234567)		
	★ 任何國家或地區發出的護照號碼		
學校類別	▶ 請填寫學生就讀學校的數字代號·不能留空。		
學校類別 School Type #			
學校蓋章	▶ 請學校蓋章以確認學生在該校就讀。如除了學校蓋章以外,沒有其他		
<mark>學校蓋章</mark> School Chop	須更正的欄目,則無需申請人簽署。		
申請人英文姓名	▶ 請填寫申請人的英文姓名,該姓名必須與銀行帳戶持有人完全相同。		
申請人資料 Applicant Information 英文姓名	否則自動轉帳可能會被拒絕。		
Name in English	▶ 切勿填寫中文姓名。		
英文姓名 Name in English 陳大文			
與學生的關係	▶ 請填寫申請人與學生的關係的數字代號·申請人必須為學生的父、母		
與學生的關係 Relationship with the Student #	或監護人。		
香港流動電話號碼及電郵地址	申請人必須填寫香港流動電話號碼和電郵地址兩項資料或至少提供其		
香港流動電話號碼 HK Mobile Phone No.	中一項.以便本局有需要時聯絡申請人。		
電郵地址 Email Address			

需要更正欄目

銀行帳戶號碼

1. 分行編號填在銀行編號位置

銀行帳戶號碼 Bank Account Number

2. 漏填銀行編號

銀行帳戶號碼 Bank Account Number 銀行編號 Bank Code 666333999000

分行編號及帳戶號码 Branch Code and Account Number

3. 填上銀聯提款咭編號

銀行帳戶號碼 銀行編號 Bank Code

7773331111555500 分行編號及帳戶號码 Branch Code and Account Number

般銀行編號一覽表



銀行帳戶未能成功轉帳 CHAN TAI MAN Name in English 888 999666333 **Bank Account Numbe** 分行编號及帳戶號碼 銀行編號 Bank Code **Branch Code and** Account Number HSBC

銀行帳戶號碼不正確主要原因:

1. 誤將「分行編號」填在「銀行編號」位置:請在「銀行編號」位置 填上正確的銀行編號,而在「分行編號及帳戶號碼」位置,填寫分 行編號與帳戶號碼,一般合共10至12位數字。

申請人該如何處理?

- 2. 漏填「銀行編號」:請在「銀行編號」位置填上正確的銀行編號。
- 3. 錯誤填上銀聯提款咭編號(以 62 為開頭的號碼):部分銀行(如渣打銀 行)不能以提款咭查閱帳戶號碼。申請人可在銀行月結單上查閱。

部分主要銀行帳戶查閱方法:

中國銀行(香港)



銀行編號:黑框內的3位數字

分行編號:紅框內的3位數字

戶口號碼:黃框內的8位數字



銀行編號:004

Consolidated Statement

渣打綜合月結單

分行編號:藍框內的3位數字

YOUR ACCOUNT BALANCES 関下各戶口之結存

戶口號碼:白框內的7或9位數字 渣打銀行

Standard Chartered 渣打銀行

Account Number

407-8-888888-8

恒生銀行



銀行編號:024

分行編號:黑框內的3位數字

戶口號碼:紅框內的7或9位數字 | 黃框內的11位數字

銀行編號:003

分行編號及戶口號碼:

Account Type

HKD Savings Account 港元儲蓄戶口

如對銀行資料有疑問,請向所屬銀行查詢。

請留意銀行編號須與銀行名稱相符。

請核對帳戶號碼是否正確或翻查帳戶是否被凍結。如有需要,可更改 至同一申請人的另一銀行帳戶。如銀行帳戶已解凍,請在空白位置說 明,簽署表格後遞交。

更改申請人

英文姓名

銀行名稱

Name of Bank

銀行帳戶號碼

- 1必須為學生的父、母或監護人
- 2聲明書上簽署必須與原有申請表 格 A/表格 B 上「申請人簽署」一 欄的式樣相同)
- 請**新申請人**¹在表格上更改申請人資料及在「申請人簽署」一欄簽署
- 提供新申請人的銀行戶口證明(如:月結單或存摺副本)
- 另須附上原申請人的「聲明書」,包括:
 - (1) 簡單說明更改申請人的原因;
 - (2) 學生、原申請人和新申請人的英文姓名、申請人與學生的關係;
 - (3) 原申請人的親筆簽署 2 及日期

Student Grant Amendment Form A(R) & B(R) **Points to Note**

Texts in **Bold and Italic** or Underlined in the amendment form is/are the field(s) required amendment or supplement by the applicant. Applicant must amend or supplement the related field(s) before the EDB can further process the student grant application. Upon receipt of the amendment form, the applicant should make corrections, sign in the "Signature of Applicant" column and return it to the student's attending school. Schools should affix a school chop on the amendment form to certify that the student concerned is its student. The amendment forms, together with the Notification Slip, should be returned to the Student Special Support Section Kwun Tong Office of the EDB.

Point to note for each field required amendment: Actions Required by the Applicant Actions Requir				
Actions Required by the Applicant				
 Please fill in the name of student in English, which must be the same name as shown on the HK Identity Card, HK Birth Certificate or other identity documents. Please do not fill in the name in Chinese. 				
Please fill in the sex of the student.				
▶ Please fill in the correct date of birth of the student. In particular, make sure the year of birth is not the year of application. Please note that students have to be at the age of two years and eight months or above as at 1 September of the school year in order to be eligible.				
 If the student holds a HK Identity Card or HK Birth Certificate, please amend the number. The correct number should in the format of "alphabet + 6 digits + check digit". It is not necessary to fill in the brackets. If the student does not hold a HK Identity Card or HK Birth Certificate, please leave the field blank and ensure both sex <u>and</u> date of birth have been filled. Please <u>do not</u> fill in the following document number: Hong Kong Document of Identity number (e.g.: D20009999) Re-entry Permit Number (e.g. RM1234567) Passport number issued from any country / region 				
Please fill in the numeric code of the school type of the student's attending school and do not leave the field blank.				
Schools have to stamp a school chop on the amendment to certify that the student concerned is its student. If no other fields require amendment besides the school chop, the applicant's signature is not required.				
 Please fill in the name of applicant in English, which must be the same as the account holder name registered with the bank, otherwise autopay may be rejected. Please do not fill in the name in Chinese. 				
Please fill in the relationship of the applicant with the student. Applicant must be the father, mother or guardian of the student.				
Applicant must fill in both the HK mobile phone number and email address or at least provide one of them to facilitate the EDB to contact the applicant when necessary.				

Fields Required Amendment

Bank Account Number

1. Filling the Branch Code at the Bank Code Field



分行編號及帳戶號码 Branch Code and Account Number

Missing Bank Code



分行編號及帳戶號码 Branch Code and Account Number

Filling the UnionPay ATM Card Number

Bank Account Number 621 Bank Code

7773331111555500 分行編號及帳戶號碼 Branch Code and

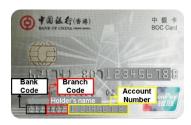
Actions Required by the Applicant

Main reasons for incorrect bank account number:

- 1. Wrongly filled in the "Branch Code" at the "Bank Code" field: Please fill in the correct bank code in the "Bank Code" field and then fill in the branch code and account number, which in general consists of 10 to 12 digits, in the "Branch Code and Account Number" field.
- 2. Missing "Bank Code": Please fill in the correct bank code in the "Bank Code" field.
- 3. Wrongly filled in the UnionPay ATM Card Number (starting with "62"): The bank account number of some banks (e.g. Standard Chartered Bank) cannot be looked up from the ATM card. Applicants may refer to the bank statement.

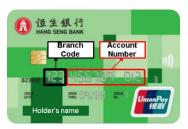
Some common bank account examples:

Bank of China (Hong Kong)



Bank Code: 3 digits in black box Branch Code: 3 digits in red box A/C No.: 8 digits in yellow box

Hang Seng Bank



Bank Code: 004

Branch Code: 3 digits in black box A/C No.: 7 or 9 digits in red box

Hong Kong and Shanghai Banking Corporation (HSBC)



Bank Code: 004

Branch Code: 3 digits in blue box A/C No.: 7 or 9 digits in white box

Standard Chartered Bank





YOUR ACCOUNT BALANCES 閣下各戶口之結存

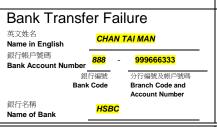
Account Type 戶口種類	Account Number 戶口號碼	
HKD Savings Account 港元儲蓄戶口	407-8-888888-8	

Bank Code: 003

Branch Code and A/C No.: 11 digits in yellow box

Please check the bank account information with the bank concerned if in doubt. Please also ensure that the bank code must be consistent with the name of bank.

Common Bank Code List



Please verify if the bank account number is correct or is being frozen. The applicant can change to another bank account under the same applicant if necessary. If the bank account has been unfrozen, please indicate in the blank area, sign the form and submit.

Change of applicant

¹must be the father, mother or guardian of the student

- ² signature must be the same as
- "signature of applicant" in the original applicant Form A / Form B)
- The **new applicant**¹ should amend the applicant information and sign on the amendment form;
- Provide a bank proof (e.g. bank statement or bank passbook);
- Provide the original applicant's declaration, including:
 - (1) The reason for changing the applicant;
- (2) English names of student, original applicant and new applicant, along with the relationship between the applicant and the student;
 - (3) Handwritten signature² and date.